



Application for Employment

RETURN IN PERSON TO ALWAYS & FOREVER OR EMAIL IN TO info@alwaysforeverbridal.com

Personal Information

Date:

Name (LAST NAME FIRST):

Present Address:

City:

State:

Zip Code:

Permanent Address:

City:

State:

Zip Code:

Phone #:

Secondary Phone #:

How Did You Hear About Us? (Circle One):

Social Media

Referred by A Friend

Employment Desired

Position Most Interested In (Circle One): Bridal/Bridesmaids

Formalwear

Operations

Date You Can Start:

Salary/Wages Desired:

Are you employed now? (**Underline**) YES or NO

If so, may we inquire of your present employer? (**Underline**) YES or NO

Ever applied to Always & Forever before? (**Underline**) YES or NO

Education History

High School:

Years Attended:

Did you graduate?(**Underline**) YES or NO

Subjects Studied:

College:

Years Attended:

Did you graduate?(**Underline**) YES or NO

Subjects Studied:

Trade, Business, or Correspondence School:

Years Attended:

Did you graduate?(**Underline**) YES or NO Subjects Studied:

General Information

Subject of special study/ research work:

Special training:

Special skills:

U.S. Military or Naval Service/Rank:

Former Employers (List your last three employers, starting with the last one first)

<u>Date, Month, Year</u>	<u>Name & Address of Employer</u>	<u>Salary</u>	<u>Position</u>	<u>Reason for Leaving</u>
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FROM:

TO:

FROM:

TO:

FROM:

TO:

References(Give the names of 3 people not related to you, whom you have known at least one year)

****Please let reference know to be expecting our call, we will have to speak with all 3 references before we will hire an applicant.**

<u>Name:</u>	<u>Phone #:</u>	<u>Relationship to Applicant:</u>	<u>Years Known:</u>
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1.

2.

3.

PART 2:

Getting to Know You

Applicant's Name: _____ Date: _____

Email: _____ Phone #: _____

Availability Chart: Please write in the times you ARE available to work each day

***Saturdays are REQUIRED & Hours Vary By Season**

Sun. Hours CLOSED	Mon. Hours 10:00-6:00	Tues. Hours 10:00-6:00	Wed. Hours 10:00 - 6:00	Thurs. Hours 10:00-6:00	Fri. Hours 10:00-6:00	Sat. Hours 9:00-4:00

Most Interested in **(Circle all that apply)**: Bridal Bridesmaids Formalwear

Minimum # Hours Desired To Work Each Week: _____

Maximum # Hours Desired To Work Each Week: _____

1. What made you decide to apply to work at Always & Forever?

2. How well do you work under pressure? Give a quick example.

3. What type of work environment do you thrive in? Give an example.

4. Tell us about a time when you were happy for someone.

5. Please rank the following in order (1 being your favorite) which task you would enjoy most:

_____ Steaming new dress arrivals

_____ Greeting clients, answering phones and booking appointments

_____ Working one-on-one to find/sell clients' dresses

New Employee Certification:

I certify that if selected as a Stylist at Always & Forever that I am available to work Saturdays as required.

(Circle) YES NO

Authorization

"I certify that the facts contained in this application are true and complete the best of my knowledge and understand that, if employed, falsified or misleading statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have personal, or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."

In compliance with the federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Date

Signature

OFFICE USE ONLY (Do not fill out this section)

Position:

Start Date:

Salary/Wages: